



SAN ANTONIO CHRISTIAN SCHOOL

After School Care Enrollment Form 2024-2025

Fill, save, and email this form to the elementary school office: esoffice@sachristian.org

Registration Fee: \$50.00 Per Child
Monthly Fee: \$300 Monthly Per Child (PreK 5 day – 5th)
\$200 Monthly Per Child (PreK 3 day Only)

****Deadline for enrollment: August 1st of the current school year**
****Childcare begins on the afternoon of the first day of the school year.**
****Reenrollment is REQUIRED each new academic year.**

Student's Name: _____
Grade: _____
Homeroom Teacher: _____

Student's Name: _____
Grade: _____
Homeroom Teacher: _____

Student's Name: _____
Grade: _____
Homeroom Teacher: _____

Student's Name: _____
Grade: _____
Homeroom Teacher: _____

Pick Up Information

Father's Name: _____ (or Legal Guardian) Mother's Name: _____ (or Legal Guardian)

Father's Cell # _____ Mother's Cell # _____

Father's Email: _____ Mother's Email # _____

Please list any **other** persons that you give permission to pick up your child(ren):

Name/Relationship and Contact Number: _____

Name/Relationship and Contact Number: _____

Best person to reach in the event of an emergency: _____

Please list any **allergies/dietary restrictions** for each child:

*** Snacks and drinks are provided daily. ***

Please list any after school activities that you are aware of that your child(ren) might be participating in this year.

SACS After School Care Information

Regular Hours of Operation:

Monday through Friday – 3:00-6:00p.m. on regular school days

Academic Half-Days:

Childcare will be offered on half days until 4:30p.m. After school care is closed on school holidays and not offered on the last day of school for each academic year.

Who may enroll in After School Care?

Currently enrolled elementary students in grades PK through 5th grade may enroll in the program.

After School Care Schedule:

3:00 – 3:15 Students are picked up from the gym and checked in

3:15 – 3:30 Snack

3:30 – 4:15 A.C.E. (Achieving through Concentrated Effort) Time: Homework, Enrichment, Quiet Play, Reading (dependent on grade level)

4:15 – 6:00 Outdoor play on playground/pick up

General Guidelines:

- Students must have attended at least the last ½ of an academic day to attend ASC (11:30-3:00)
- Students who have doctor's appointments during the academic day must be present for the equivalent of ½ of the day to attend ASC
- Students who are absent during the academic day are not allowed to attend ASC
- Students are not allowed to enter or exit the facility without a parent, guardian, or ASC employee
- Students' behavior expectations mirror that of the regular academic day. Every attempt will be made to reteach, correct and positively reinforce the rules and code of conduct, however repeated behavior issues could result in suspension or termination of enrollment as determined by the ASC Director or Principal.
- Participation is on a month-by-month basis, and you may opt out at any time during the school year

Financial Information:

The cost of the program is a flat rate of \$300.00 per child, per month, September through May. The same monthly installment is due regardless of the number of school days or days of attendance. There are no pro-rated fees. **A late fee of \$30.00 will be assessed for every 5 minutes your child is not picked up by 6:00 pm (e.g., 6:05 arrival will result in a \$30.00 fee).** Recurrent late pickups may result in suspension or termination of enrollment.

*If a student unenrolls during the school year and then reenrolls in the same school year, a reenrollment fee of \$50 will apply.

The nonrefundable registration fee of \$50.00 per child will be billed in August. The monthly payments of \$300/\$200 will be invoiced to your FACTS account beginning in September. You may pay your invoice by logging into your FACTS Family Portal at <https://sanc-tx.client.renweb.com/pwr/>. If you are set for Auto Pay, the invoice will be automatically processed from your financial account in FACTS on the invoice due date. You may also call FACTS customer service at 1-866-441-4637, and they can take your payment over the phone.

I acknowledge that I have read the information above and agree to adhere to the guidelines and procedures set by San Antonio Christian School.

Parent Name

Parent Signature

Date